

INSTRUCTIONAL COACH JOB DESCRIPTION

Purpose: The Instructional Coach will focus on supporting school-based coaches and teachers to improve instruction and overall student achievement. In order to meet this purpose, the Instructional Coach will provide personalized support that is based on the goals and identified needs of individual school based instructional coaches and teachers.

Responsible To: Lead Instructional Coach & School Turnaround Executive Director

Benefits: TRI

Qualifications:

1. Master's degree or higher in education
2. Teacher certification
3. Minimum of five years of successful teaching experience
4. Experience in research-based instructional practices
5. Evidence of student achievement results
6. Experience with data analysis and support at the school level
7. Commitment to career improvement
8. ESL Certification Preferred

Essential Functions:

The Instructional Coach supports the results-focused philosophy and vision of The Rensselaerville Institute. The coach possesses the skills needed to facilitate the intellectual and professional development of school-based coaches and classroom teachers. This role is responsible for creating positive relationships with teachers and administrators while effectively communicating the needed skills, expertise, and urgency to improve each assigned school's instructional practice and increase student achievement. The Instructional Coach has strong facility in the use of data and instructs school level staff in data analysis and use, as appropriate.

Due to the nature of turnaround work, the coach must effectively manage change, conflict, and external disruptions.

This role may require up to 75% travel as well as the ability to work in a virtual environment.

General Responsibilities:

1. Work collaboratively with Lead Instructional Coach, Specialists and School Turnaround Executive Director to formulate instructional coaching plan for each assigned school.
2. Demonstrate knowledge of effective research-based instructional coaching strategies.
3. Provide organized, individual and or group learning opportunities for school-based instructional coaches, and teachers as needed.
4. Demonstrate knowledge using a variety of assessment tools.
5. Provide support in analyzing student assessment data.
6. Assist school based instructional coaches, and teachers with designing instruction-based on assessment data.
7. Assist instructional coaches to provide support for classroom teachers in classroom management strategies.
8. Assist instructional coaches to support teachers by providing professional learning in lesson planning.

9. Provide assistance in researching instructional and/or curriculum issues.
10. Model lessons when appropriate.
11. Manage time and schedule flexibility that maximizes teaching and learning effectiveness.
12. Work positively toward meeting identified school improvement targets/goals.
13. Develop and maintain a professional, collegial relationship with school-based instructional coaches, and teachers.
14. Obtain advance approval of the School Turnaround Executive Director for unique activities and expenditures.
15. Attend workshops/conferences to stay abreast of new innovative instructional coaching and instructional strategies.
16. Perform other duties as assigned by the School Turnaround Executive Director.

Physical Requirements/Environmental Conditions:

1. Requires prolonged sitting or standing.
2. Requires extended time at the computer

Submit your resume to: tchalvire@rinstitute.org